

Submission of postal information

Underpaid mail items are subject to surcharge by the Hongkong Post. Mail items addressed to the Private Columbaria Appeal Board (“the Appeal Board”) without sufficient postage will be returned to the sender (with return address) or disposed of (without return address) by the Hongkong Post. For proper delivery of your mail items to the Appeal Board, and to avoid unnecessary delivery delay or unsuccessful delivery, please ensure your mail items bear sufficient postage with return address before posting. Please note details about the latest postage promulgated by the Hongkong Post.

In respect of the computation of time (e.g. the number of days) for the submission of information by post, please refer to rule 1.2 of the Private Columbaria Appeal Board Rules on Practice and Procedure, in particular, section 71 of the Interpretation and General Clauses Ordinance (Cap. 1). Please also see section 107 of the Private Columbaria Ordinance (Cap. 630), in particular, subsections (4)(b) thereof—

Section 107(4)(b)—

A notice or other document given, lodged or served in accordance with section 107(3) is to be taken, in the absence of evidence to the contrary, to have been given, lodged or served—

- (b) if sent by post—on the second working day after the day on which it was posted.