

Submission of Electronic Information

The format, manner and procedure for the submission of electronic information (if required), as promulgated in gazette by virtue of the Electronic Transactions Ordinance (Cap. 553), should be followed. The specified requirements are linked to the webpage at <https://www.ogcio.gov.hk/en/regulation/eto/ordinance/submission/index.htm>.

In respect of the computation of time (e.g. the number of days) for the submission of electronic information, please refer to rule 1.2 of the Private Columbaria Appeal Board Rules on Practice and Procedure, in particular, section 71 of the Interpretation and General Clauses Ordinance (Cap. 1). Please also see section 107 of the Private Columbaria Ordinance (Cap. 630), in particular, subsections (4)(c) and (4)(d) thereof—

Section 107(4)(c) and (4)(d)—

A notice or other document given, lodged or served in accordance with section 107(3) is to be taken, in the absence of evidence to the contrary, to have been given, lodged or served—

- (c) if sent by fax transmission—on the day after the day on which it was transmitted; or
- (d) if sent by electronic mail transmission—on the day after the day on which it was transmitted.